



GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

Multiple Award Schedule (MAS)

FSC Group: MAS

Contract Number: GS-00F-045DA

Contract Period: January 7, 2016 through January 6, 2021

Price list current as of Modification PS-A812 effective February 3, 2020.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

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1. Customer Information

1a. Table of awarded special item numbers with appropriate cross-reference to item descriptions. See Section 1c. for labor category descriptions and prices.

SIN	SIN Name
522310	Financial Advising, Loan Servicing and Asset Management Services
541211	Auditing Services
541219	Budget and Financial Management Services
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
611430	Professional and Management Development Training
541990RISK	Risk Assessment and Mitigation Services
541330ENG	Engineering Services
541614SVC	Supply and Value Chain Management
561210FS	Facilities Support Services
611512	Flight Training
OLM	Order-Level Materials (OLM)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

- Administrative Support: \$50.70 (all SINs)

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

Labor Category	Minimum Education	Min. Yrs. Exp.	Labor Category Description Experience
Consulting Engagement Executive	Masters	15	Is an owner/operator of the firm; can obligate the firm. Serves as the engagement executive and/or senior subject matter specialist in an area of relevant management consulting such as enterprise risk management, technology strategy or investment management, operations (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field. Has overall responsibility for quality assurance on consulting engagements.
Consulting Engagement Leader	Bachelors	18	Serves as an engagement leader or Subject Matter Specialist in an area of relevant management consulting such as enterprise risk management, operations (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Consulting Director III	Bachelors	18	Serves as a Program Manager or Subject Matter Specialist on projects related to an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Consulting Director II	Bachelors	14	Serves as a Program Manager or Subject Matter Specialist on projects related to an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.

Labor Category	Minimum Education	Min. Yrs. Exp.	Labor Category Description Experience
Consulting Director I	Bachelors	10	Serves as a Program Manager or Subject Matter Specialist on projects an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Consulting Manager III	Bachelors	12	Serves as a Project Manager or Functional Specialist on projects related to an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Consulting Manager II	Bachelors	9	Serves as a Project Manager or Functional Specialist on projects related to an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Consulting Manager I	Bachelors	6	Serves as a Project Manager or Functional Specialist on projects related to an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Senior Consultant II	Bachelors	5	Serves as a consulting Team Lead or Senior Consultant on projects related to an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Senior Consultant I	Bachelors	3	Serves as a consulting Team Lead or Senior Consultant on projects related to an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Consultant II	Bachelors	1	Serves as a Staff/Team member on projects related to an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Consultant I	Bachelors	0	Serves as a Staff/Team member on management consulting projects in an area of relevant management consulting such as enterprise risk management, (including competitive sourcing support), program/portfolio management, financial strategy and operations including public/private partnerships, assurance services, financial management, tax matters, or a related field.
Administrative Support	Associates	0	Individual provides support to consulting teams which can include administrative support (meeting scheduling, conference logistics), consulting records support (publishing, retention, organization), communications support and related project team support.
Support Senior Analyst	Bachelors	2	Supports project teams in carrying out large scale repeatable processes in a number of roles, including but not limited to project coordination, quality assurance testing, graphic artistry , help desk support, data entry, communications, technical writing, basic programming, training development and delivery, and foreign language translation.

Labor Category	Minimum Education	Min. Yrs. Exp.	Labor Category Description Experience
Support Analyst	Bachelors	1	Supports project teams in carrying out large scale repeatable processes in a number of roles, including but not limited to project coordination, quality assurance testing, graphic artistry, help desk support, data entry, communications, technical writing, basic programming, training development and delivery.
Support Specialist	Bachelors	0	Supports project teams in carrying out large scale repeatable processes in a number of roles, including but not limited to project coordination, quality assurance testing, graphic artistry, help desk support, data entry, and communications.

Education Substitutions

A High School Diploma and four years of additional experience equals a Bachelor's Degree
A High School Diploma and two years of additional experience equals an Associate's Degree
A Bachelor's Degree and two years of additional experience equals a Master's Degree
A Master's Degree may be substituted for two years of required experience with a Bachelor's Degree
A Doctorate Degree may be substituted for four years of required experience with a Master's Degree or six years with a Bachelor's Degree
A High School Diploma and the completion of each two years of additional higher education, which may or not have resulted in a degree, may be counted as a year of required experience

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

Labor Categories	4/11/18-1/6/19	1/7/19-1/6/20	1/7/20-1/6/21
Consulting Engagement Executive	\$381.58	\$391.88	\$402.46
Consulting Engagement Leader	\$304.83	\$313.06	\$321.51
Consulting Director III	\$308.38	\$316.71	\$325.26
Consulting Director II	\$291.24	\$299.10	\$307.18
Consulting Director I	\$270.19	\$277.49	\$284.98
Consulting Manager III	\$220.31	\$226.26	\$232.37
Consulting Manager II	\$191.21	\$196.37	\$201.67
Consulting Manager I	\$187.05	\$192.10	\$197.29
Senior Consultant II	\$185.63	\$190.64	\$195.79
Senior Consultant I	\$154.70	\$158.88	\$163.17
Consultant II	\$150.28	\$154.34	\$158.51
Consultant I	\$132.60	\$136.18	\$139.86
Administrative Support**	\$50.70	\$50.70	\$50.70
Support Senior Analyst**	\$104.00	\$104.00	\$104.00
Support Analyst**	\$100.00	\$100.00	\$100.00
Support Specialist**	\$92.00	\$92.00	\$92.00

** See Section 3.

2. **Maximum order:** \$1,000,000
3. **Minimum order:** \$100
4. **Geographic coverage (delivery area):** Worldwide
5. **Points of production:** DC Metropolitan area
6. **Discount from list prices or statement of net price:** Net prices
7. **Quantity discounts:** None
8. **Prompt payment terms:** 30 days ARO

(Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.)

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: No

10. Foreign items: None

11a. Time of delivery: Per task order

11b. Expedited Delivery: Not applicable

11c. Overnight and 2-day delivery: Not applicable

11d. Urgent Requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within three workdays after receipt. (The Contractor in writing shall confirm telephonic replies.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. point(s): Destination

13a. Ordering address:

Guidehouse LLP
1800 Tysons Blvd., 7th Fl.
McLean, VA 22102

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment addresses:

By Check

Guidehouse LLP
P.O. Box 7247-6037
Philadelphia, PA 19170-6037

By Wire Transfer

Citibank NA, New York, NY
Account #: 30982834
ABA #: 021000089; Swift #: CITIUS33
To Credit: Guidehouse LLP

15. Warranty provision: None

16. Export packing charges: As incurred

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Not applicable

18. Terms and conditions of rental, maintenance, and repair: Not applicable

19. Terms and conditions of installation: Not applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not applicable

20a. Terms and conditions for any other services: Not applicable

21. List of service and distribution points: Not applicable

22. List of participating dealers: Not applicable

23. Preventive maintenance: Not applicable

24a. Special attributes such as environmental attributes: Not applicable

24b. Section 508 compliance information: Not applicable

25. Data Universal Number System (DUNS) number: 079529872

26. Notification regarding registration in System for Award Management (SAM) Database:
Registered

2. Awarded Special Item Numbers

SIN 522310 – Financial Advising, Loan Servicing and Asset Management Services

Services include assisting agencies on cross-cutting issues, asset marketability, equity monitoring, originations, and addressing any other considerations regarding the acquisition, management and/or resolution of an asset; assisting agencies in servicing, monitoring and maintaining loan assets such as establishing loan database, remittance processing, processing loan cancellations and consolidations, billing services, and servicing troubled loans which may include borrower negotiations, restructuring, foreclosure and supervision of the sale of the collateral and workout agreements.

SIN 541211 – Auditing Services

Perform financial-related audits, performance audits, recovery audits, transportation audits, and contract audits in accordance with Generally Accepted Government Auditing Standards (GAGAS) and non-GAGAS. Perform an independent assessment of an audited entity's financial statements in conformity with generally accepted accounting principles, financial information, adherence to financial compliance requirements and internal controls, or organization or program performance to identify areas for improvement.

Recovery audits: identify recoverable funds resulting from overpayments, duplicate payments and underpayments under the authority of public law and regulation, e.g., Section 354 of the National Defense Authorization Act for FY 96 (Public Law 104-106; 110 Stat. 268; 10 U.S.C. 2461).

Transportation audits: perform administrative reviews and rate examinations on prepayment and post payment transportation bills to ensure accuracy, completeness, and compliance with established rates, tariffs, quotations, agreements, tenders or other applicable rate authority.

SIN 541219 – Budget and Financial Management Services

Services include accounting, budgeting, and complementary financial services such as: transaction analysis, transaction processing, data analysis and summarization, technical assistance in devising new or revised accounting policies and procedures, classifying accounting transactions, special studies to improve accounting operations, assessment and improvement of budget formulation and execution processes, special reviews to resolve budget formulation or budget execution issues, and technical assistance to improve budget preparation or execution processes.

SIN 541611 – Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services

Provide operating advice and assistance on administrative and management issues. Examples include: strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence in validating an agency's portfolio of assets and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management.

Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award.

Personal services as defined in FAR 37.104 are prohibited.

SIN 611430 – Professional and Management Development Training Services

Services include offering an array of short duration courses and seminars for management and professional development. Training for career development may be provided directly to individuals or through employers' training programs, and courses may be customized or modified to meet the special needs of customers. Instruction may be provided in diverse settings, such as the establishment's or agency's training facilities, and through diverse means, such as correspondence, television, the Internet, or other electronic and distance-learning methods. The training provided may include the use of simulators and simulation methods.

Examples include Training Services that are instructor led Training or Web Based Training of Education Courses, Course Development and Test Administration, Learning Management, and Internships; Environmental Training Services in order to meet Federal mandates and Executive Orders; training of agency personnel to deal with media and media responses; Logistics Training Services related to system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities; Audit & Financial training services related to course development and instruction required to support audit, review, financial assessment and financial management activities.

Any firm offering Defense Acquisition Workforce Improvement Act (DAWIA) and Federal Acquisition Certification in Contracting (FAC-C) Training for Acquisition Workforce Personnel will include an identify only DAWIA and FAC-C courses that have been deemed DAU equivalent or approved by the Federal Acquisition Institute (FAI).

NOTE: In accordance with OMB Policy Letter 05-01, civilian agencies must follow the course equivalency determinations accepted by the Defense Acquisition University (DAU) to ensure that core training is comparable across the workforce and qualifies for certification. When procuring FAC-C and DAWIA training for the audience identified below, the task order level Contracting Officer shall confirm that the courses being acquired are listed on one of the following websites: <https://www.fai.gov/drupal/certification/verified-contracting-course-vendor-listing> OR <http://icatalog.dau.mil/appg.aspx> (click on commercial vendors). Training Audience-Acquisition professionals interested in completing FAC-C or DAWIA.

SIN 541990RISK – Risk Assessment and Mitigation Services

Services include: breach mitigation and analysis/forensic services, the deployment of financial risk assessment and mitigation strategies and techniques; improvement of capabilities through the reduction, identification, and mitigation of risks; detailed risk statements, risk explanations and mitigation recommendations; design and development of new business applications, processes, and procedures in response to risk assessments; and ensuring compliance with governance and regulatory requirements. Under this SIN, firms can also assist the Ordering Agency with preventive measures in protecting Personally Identifiable Information (PII) and Protected Health Information (PHI) through the evaluation of threats and vulnerabilities to PII and PHI type of information; training of Government personnel on how to prevent data breaches and identity theft; vulnerability assessments; privacy impact and policy assessments; review and creation of privacy and safeguarding policies; prioritization of threats; maintenance and demonstration of compliance; and evaluation and analysis of internal controls critical to the detection and elimination of weaknesses to the protection of PII and PHI type of information.

SIN 541330ENG – Engineering Services

Services include: applying physical laws and principles of engineering in the design, development, and utilization of machines, materials, instruments, processes, and systems. Services may involve any of the following activities: provision of advice, concept development, requirements analysis, preparation of feasibility studies, preparation of preliminary and final

plans and designs, provision of technical services during the construction or installation phase, inspection and evaluation of engineering projects, and related services.

SIN 541614SVC – Supply and Value Chain Management

Includes supply and value chain management, which involves all phases of the planning, acquisition, and management of logistics systems.

SIN 561210FAC – Complete Facilities Maintenance and Management

This category covers services related to the complete operations, maintenance and repair of federal facilities and may include the supply or use of environmentally sustainable products such as U.S. Environmental Protection Agency-designated Comprehensive Procurement Guidelines (recycled content) products, U.S. Department of Agriculture-designated BioPreferred (biobased) products, Energy Star certified or other energy efficient products, and WaterSense or other water efficient products. The following facilities maintenance services can be ordered as stand-alone or in multiple combinations.

SIN 611512 – Flight Training (Note: this SIN is in the process of being removed)

Includes aviation and flight training.

SIN OLM – Order-Level Materials (OLM)

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

OLM SIN-Level Requirements/Ordering Instructions:

- OLMs are:
 - Purchased under the authority of the FSS Program
 - Unknown until an order is placed
 - Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
 - Only authorized for use in direct support of another awarded SIN.
 - Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN)
 - Subject to a Not To Exceed (NTE) ceiling price
- OLMs are not:
 - “Open Market Items”
 - Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)
- OLM Pricing:
 - Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).
 - The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

3. Service Contract Labor Standards (SCLS)

The following labor categories are subject to the SCLS.

Service Contract Act (SCA) Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code Title	WD Number
Administrative Support	01312 Secretary II	15-4281
Support Senior Analyst	01113 General Clerk III	15-4281
Support Analyst	01113 General Clerk III	15-4281
Support Specialist	01151 – Data Entry Operator I	15-4281
The SCLS is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (**) SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).		

